TOWN OF WEST BROOKFIELD
ADVISORY COMMITTEE
MINUTES
March 12, 2008

Present: Al Collings Barry Nadon, Selectman
          Bev Potvin Kenniston Marie Arsenault, Accountant
          Roy Roberts Johanna Barry, Executive Secretary
          Jeffrey Belanger

The Committee paused for a moment for the passing of Peter Day.

The meeting was called to order by Chairman, Al Collings at 7 p.m. Bev Potvin
Kenniston made a motion to approve the minutes of March 5, 2008. Jeff Belanger
seconded. Voted 4-0 to approve.

Budget worksheet is now down to $105,637.46 plus newfound error of $60,000 by Marie.
Reduced because of school budget decrease, cherry sheet is out and Board of Health
cutting their budget $6,000. School will be asking for an article on the warrant for books
for $13,000.

Al redid the Fleet Account Budget Request Form. Discussed possibility of not funding
for FY2009.

Auction of 12 articles including cruiser, boat to be held. Question as to whether monies
received could be put into the Fleet Account. Would need an article on the Warrant to do
this.

Budget #21: Tim Batchelor, Fire Chief was present to discuss his budget. Increase in
budget was 3%. He needs $7500. for turn out gear for the firefighters. He said he could
get along without it if he had to but is something that is needed and would have to be
done at some time. He needs $5000 for a new oil furnace. The current one was put in the
1950s and a new one would use less fuel. There is a need to replace the windows in the
Fire Department. There are 10 windows and, again, they were put in the 1950s and are
only single pane. The cost would be approximately $6000. not including installation.
Question of taking this out of town hall maintenance account. When asked long term did
he need more space and the answer was yes. Discussed giving the Fire Department the
Tahoe, which now has 80,000 miles and would take $6500 to equip it. Also discussed
giving the highway pickup truck to the Fire Department. Johanna will get price of new
one pickup truck. Bev Potvin Kenniston and Barry Nadon congratulated the Fire Chief
on doing a good job on a limited budget and bending to help.

Budget #14: Town Hall. Johanna Barry was present to discuss this budget. There is an
increase of 3% for custodian’s salary. Phone budget changed to $15,000. from $19,000.
Fuel budget changed to $15,000 from $13,000. Town hall maintenance was changed
from $6700. to $8700.
Budget #47: Local Access. Barry Gillogly was present to discuss his revised budget. However, Johanna did not receive his budget by e-mail and he did not have a copy with him. He will come back next week to discuss at 7:15 p.m.

Stormwater Budget: Johanna was present to discuss the budget. They have applied for a 319 Federal Grant. They were turned down last year but are hopeful for this year.

Discussed that the school roof must be done in the summer because of the odors from the sealants. Need firm numbers for May.

Next week’s agenda will be reviewing the fleet account, reviewing articles on the warrant, conclusions on finding additional resources and/or budget cuts. Members will look at the budgets this week and see if they note anything anywhere that can be cut. Discussed cutting the two larger budgets by $50,000 each and other budgets on a smaller scale.

Bev Potvin Kenniston made a motion to adjourn at 9:17 p.m. Jeff Belanger seconded.

Respectfully submitted,

Christine M. Long
Secretary