Present: Roger Slobody  
Brad Hibbard  
Phil Landine  
Tom Long  
Kevin Paquette

The meeting was called to order by Chair Tom Long at 6:00 p.m.

MINUTES: Phil Landine made a motion to approve the minutes of March 3, 2014. Roger Slobody second. Vote 5-0 to approve the minutes of March 3, 2014 as presented.

BUDGET REVIEW:

#33 HIGHWAY DEPARTMENT & #36 CEMETERIES: General discussion with Superintendent Daley on the highway salary and expense budget items and reasons for the requested increases. Discussion with cemetery representatives regarding the expenses related to the transfer of cemetery mowing responsibilities to the Highway Department. There was general agreement that the Highway budget be modified to include $15,000 for “Part Time Labor Cemetery” and $2500 for “Cemetery Maintenance”. The Cemetery budget was modified as follows: “Laborer” salary removed; “Equipment repairs, Fuel-Gas/Diesel, Loam, Mulch, Rubbish removal, seed, fertilizer, cement, trees & tree removal” removed and incorporated into the Highway budget “cemetery maintenance” line ($2500.). There was further agreement that the cemetery would fund their budget with trust funds, trust fund interest and revolving income, and that the Highway would charge back to the cemetery a portion of the labor and maintenance costs in the amount of $7,500 to $8,000 per year. Phil Landine made a motion that Superintendent Daley and a Cemetery representative meet with Marie Arsenault to rewrite the budgets and determine the appropriate accounting method for transfer of the charge back. Brad Hibbard second. Voted 5-0. Once final budgets are completed Highway & Cemetery will coordinate new Advisory Committee review date with Christine Long.

#52 DROP OFF CENTER: General discussion with Superintendent Daley regarding Drop off center hours and procedures. Roger Slobody made a motion to accept the budget as presented. Kevin Paquette second. Voted 5-0 to accept as requested.

#6 TREASURER: Budget presented by Assistant Treasurer Teri Roberts. Phil Landine made a motion to accept the budget as presented. Roger Slobody second. Voted 5-0 to accept budget as requested.
TOWN OF WEST BROOKFIELD
ADVISORY COMMITTEE
MINUTES
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#49 GROUP INSURANCE: Budget presented by Assistant Treasurer Teri Roberts. General discussion regarding the potential for a charge back of the additional cost of BC/BS PPO insurance to a retired employee living out-of-state. Brad Hibbard made a motion to accept the budget as presented. Roger Slobody second. Voted 5-0 to approve budget as requested.

#50 WORCESTER COUNTY RETIREMENT: Budget presented by Assistant Treasurer Teri Roberts. Kevin Paquette made a motion to accept budget as presented. Phil Landine second. Voted 5-0 to approve budget as requested.

General discussion on an email submitted to board by board member Richard Gobi.

General discussions on upcoming budget reviews and scheduling.

Chairman Long requested that Johanna Swain be scheduled to present #15 General Insurance budget.

Phil Landine made a motion to adjourn the meeting. Kevin Paquette second. Meeting adjourned at 8:28 p.m.

Respectfully submitted,

Christine M. Long, Secretary &
Brad Hibbard, Assistant Secretary