The meeting was called to order by Chair Jack Tivnan at 6:30 p.m.

MINUTES: Phil Landine made a motion to approve the minutes of March 6, 2013. Diane Vayda second. Vote 6-0 to approve the minutes of March 6, 2013 as presented.

BUDGET REVIEW:

#7 Tax Collector: Terry Barrett was present to answer questions. Jack Tivnan asked if anyone had any questions for the tax collector. Roger Slobody asked if she had a clerk and the answer was yes and the clerk works six hours a week. How much tax is collected by the lockbox and the answer was 70% and she is working on using the lockbox to collect motor vehicles excise taxes. What impact will it have if boats are taxed? Terry said that Vadar is working on software and user fees for the boats and it will add a mailing. She said that the Division of Recreation Vehicles forwards a disc showing owners of boats. The question of how much revenue will be generated and Terry said this is the Assessor’s responsibility for the data and she will collect the taxes. Marie Arsenault said the boats are taxed by the size and have to be at least 16 feet long. There is a $10 minimum tax. Jack Tivnan said we will wait until the Assessors come in. Secretary will notify that the date has been changed from March 20, 2013 to April 10, 2013 and to be prepared to talk about taxing boats. Tom Long asked how many hours that Terry is open and she said she is open 30 hours and a clerk six hours. The question was asked. “Are you current on tax liens?” and the answer was yes. Roger Slobody made a motion to approve the Tax Collector’s budget. Tom Long second. Voted 6-0 to approve the budget as presented.

#20 Parking Clerk: Terry Barrett was present to answer questions. Terry said she collects the money for parking tickets that the Police Department issues but there are fewer tickets issued now than in the past. She said they have raised the ticket from $10 to $25.00. Roger Slobody made a motion to approve the budget. Roy Roberts second. Voted 6-0 to approve the Parking Clerk’s budget as presented.
TOWN OF WEST BROOKFIELD
ADVISORY COMMITTEE
MINUTES
March 13, 2013

#42 Recreation: Terry Barrett was present to answer questions. There were unanswered questions about money spent on sports and Roger Slobody suggested tabling the budget and have John Vayda come in on March 20, 2013 to answer questions. The question was asked who mows the beach and Terry said that last year she did but did get help from the prisoners. Tom Long made a motion to hold the budget until March 20, 2013. Roger Slobody second. Voted 6-0 to hold the budget.

#34 Municipal Lighting: Johanna Swain was present to answer questions. She said she has requested an energy audit and was waiting for numbers on general insurance. She is looking into solar. She will get figures on usage and return on April 17, 2013.

#15 General Insurance: Johanna Swain was present to answer questions. Roger Slobody said the Advisory Committee had asked the selectmen to appoint an Insurance Committee. Johanna said that she will start by meeting with Brad Quigley for his input.

# Group Insurance: Keith Arsenault was not present but had told Johanna Swain that the group insurance was done 1.59%.

# 21 Fire Department: Paul Lupacchino, Fire Chief was present to answer questions. Jack Tivnan read a handout of the current Fire Department Fees. Jack Tivnan asked if the Chief could increase fees and the answer was that some could be increased but others could not. The Chief was asked how many firefighters were on the department and the answer was 19 but could have up to 27. Jack Tivnan asked what is the lowest you can go and he said he is probably at the lowest now but does have a new applicant. Roger Slobody asked what is the cost to put on a new firefighter and the answer was he would require a physical. He would not be issued new $1900.00 turnout gear but instead be given a serviceable but reserved gear until trained. Tom Long asked about fuel, water and janitorial services. Chief said they have separate meters for fuel and water. They use fuel for their trucks and chain saws. They do not hire outside janitorial services and instead the firefighters clean the fire station for a stipend and this is done on Mondays. Mileage is for anyone going to inspections and classes that uses their personal vehicle. Phil Landine asked how are our firefighters paid compared to other towns and the Chief stated that we are right where we should be. Tom Long asked about $800 for cell phones and Johanna explained that he is on the Town phone plan. Roger Slobody made a motion to approve the fire department budget. Diane Vayda second. Vote 6-0 to approve the Fire Department budget as presented.

Paul Lupacchino presented the Advisory Committee with a handout. He said they need a building because they do not have room in the present building for the “free tanker” they have acquired. His proposal was for a building for $55,000.00. Roger Slobody said how
did the Town of Ware build their new facility. The Chief said they got a federal grant of which seven were given out in the State. The Advisory Committee explained to Chief Lupacchino that the Town had no money and cannot fund anything at this time. Jack Tivnan said he did not think there would be any money next year either. A suggestion was made to establish a donation fund. The Chief said he understands.

Phil Landine made a motion to adjourn the meeting. Roger Slobody second. The meeting was adjourned at 7:55 p.m.

Respectfully submitted,

Christine M. Long
Secretary