Call To Order: 6:15PM - The meeting was called to order by Mark at 6:15pm

Lisa Gilman, Haymakers Grille – BYOB License:
Lisa Gilman approached the Board to request a BYOB License for Haymakers Grille. She stated that her sister is TIPS Certified and that she was enrolled in the upcoming class. After some discussion, Diane motioned to approve a BYOB License for Haymakers Grille. Second Mark. The Board voted unanimously. A $25 annual permit fee shall apply.

VSO Officer – Spatial Needs:
The Board received an email from S. Patrick Swain, VSO stating that the COA Director has asked him to move two four drawer cabinets out of the COA; due to lack of space. The VSO needs access to a fax machine and computer in order to process Chapter 115 benefits. The Board took the request under advisement.

Courtney Bernie – COA Complaint:
Ms. Bernie explained to the Board that she was upset over having a very large tropical Rubber Tree that she donated to the COA put outside in the freezing cold. She stated that the plant was donated to the Town not to the Director. She further stated that she wanted the pot that the plant was in back; as it was part of the original deal. The Board agreed to speak with the COA Director upon her return from leave.

Resignations/Appointments:
Diane motioned to accept John Bartlett’s resignation from the Burial Grounds Commission, with regret. Second Mark. The Board voted unanimously.

Diane motioned to accept William Manfield’s resignation from the Planning Board and ZBA, with regret. Second Mark. The Board voted unanimously.

The Board noted that the Advisory Committee had appointed William Mansfield to their Committee.

Kevin Dorman, Chairman of the ZBA, wrote the Board to inform them that he had appointed Douglas Aspinall to serve as an Alternate Member to the ZBA.

Disclosure by Tom Long, Advisory Board:
The Board passed over this request.

Police Chief Thank You to Ptl. Bonnayer and Ptl. Hartung:
The Police Chief wrote to convey sentiments of assistance from Thomas Morway.

MPA Legal Defense Fund – Request for Invoicing:
The Board agreed to pay the MPA. The Board executed a cover letter to the MPA.

213 New Braintree Road Foreclosure:
The Treasurer stated that the Town took 213 New Braintree Road in foreclosure proceedings. He further stated that he believed that someone may be residing in the home. Due to the cold weather conditions, the Treasurer stated that eviction proceedings should be delayed until the Spring. The Treasurer asked that the police department make contact with the current residents. The Treasurer also asked the Board to place insurance on the home.
Executive Session:
Diane motioned to go into Executive Session with the Town Treasurer under reason number two; to conduct negotiations with non-union personnel and to adjourn directly thereafter. Second Mark. Diane – yes and Mark – yes. (Executive Session Minutes are kept separately.)

The Board adjourned at 7:45pm.

Respectfully submitted,

_______________________    _________Absent__________   __________________________
Chairman     Vice Chairman    Clerk