Town of West Brookfield-Board of Selectmen
Minutes of Meeting - Regular Session – January 5, 2017
LOCATION: Lower Level Conference Meeting Room, Town Hall – Town Hall TIME: 6:30PM
PRESENT: Sarah Allen & Diane Vayda – Selectmen.

Call To Order: 6:30PM - The meeting was called to order by Sarah at 6:30pm

ACCEPT MINUTES:
Diane motioned to accept the Minutes of October 11, 2016 (Regular Session), October 25, 2016 (Regular Session), November 22, 2016 (Regular Session), December 6, 2016 (Regular Session) and December 6, 2016 (Executive Session); as written. Second Sarah. The Board voted unanimously.

CMRPC & Emergency Management Director – Adoption of Hazardous Mitigation Plan:
Andrew Loew, Principal Planner for CMRPC and Emergency Management Director C. Thomas O’Donnell provided a brief overview of the process used to create a Hazardous Mitigation Plan for the Town. After some discussion and at request of Mr. Loew and EMD O’Donnell, Diane motioned to execute a Resolution Adopting the Hazard Mitigation Plan. Second Sarah. The Board voted unanimously. The Board spoke briefly with Mr. Loew about assisting with a generator grant due in June.

Appointments:
Diane motioned to appoint Ronald Bullock to the Historical Commission. Second Sarah. The Board voted unanimously.

The Board received a request from the Common Committee to appoint Malinda Mathieson to fill the recent vacancy created by Suzanne Lepage. The Board agreed to confirm Ms. Mathieson’s interest prior to making an appointment.

Christopher McClure requested the Board appoint him as a Special Municipal Employee at the urging of the State Ethics Commission. Sarah agreed to contract Mr. McClure with questions raised by the Board.

Mr. A. Campanella, Pres. – Request for School Choice Proclamation:
The Board took this request under advisement.

Special Use Permits:
Diane motioned to approve the following Special Use Permits; as written:

- WB Sportsmen’s Club 01-22-17
- NE Bassin 04-29-17
- Last Cast Anglers 06-11-17
- MA Bass Nation 06-14-17
- MA Bass Nation 06-21-17
- NE Bassin 08-27-17

Second Sarah. The Board voted unanimously.

Officer Lazarick – Uniform/Equipment Request:
Diane motioned to approve Officer Lazarick’s Uniform/Equipment Request dated January 3, 2017, as presented. Second Sarah. The Board voted unanimously.

Planning Board – Approve Master Plan Agreement:
(Keith Arsenault – Planning Board, Craig Carter, Andrew Loew - CMRPC)
Mr. Arsenault and Mr. Carter briefed the Board on the vetting process used to find a group to assist in the updating/creation of a Master Plan. After some discussion, Diane motioned to execute an Agreement with CMRPC to provide assistance with the updating/creation of a Master Plan for the Town. Second Sarah. The Board voted unanimously.
Set Policy for Stipend Withdrawals for FY18:
The Board spoke briefly about creating a policy to standardize the withdrawal of stipends for FY18. The Board agreed to email affected parties to allow them an opportunity to provide input for consideration.

Executive Session (Caputo v. ZBA/Request for Corrections to the NEPBA Contract language/Prior FYs Medical Invoices):
Diane motioned to go into Executive Session under reasons #’s 2 & 3 to discuss a proposed settlement on the Caputo v. ZBA case, to discuss requested language changes in the NEPBA Contract and to consider a settlement on prior fiscal year(s) medical invoices. The Board noted that they will adjourn directly thereafter. It was further noted that the following individuals would be included in the ZBA discussion: George Hibbard, Douglas Aspinall, Renee Adams-White and Richard Ullman – ZBA members and Atty. Peter Mello, Petrini & Associates by telephone.
Second Sarah. The Board voted Diane – yes and Sarah – yes.
(*Executive Session Minutes are kept separately.)

The Board adjourned at approximately 8:15pm.

Respectfully submitted,

[Signature]
Chairman

[Signature]
ABSENT
Vice Chairman

[Signature]
Clerk