Town of West Brookfield-Board of Selectmen
Minutes of Meeting - Regular Session – September 27, 2016
LOCATION: Lower Level Conference Meeting Room, Town Hall – Town Hall  TIME: 6:30PM
PRESENT: Sarah Allen, John Tivnan & Diane Vayda – Selectmen.

Call To Order: 6:30PM  - The meeting was called to order by Sarah at 6:30pm

Interim Fire Chief Charrom:
The Chief began to inform the Board about “I am responding”; which the fire department has been utilizing on a trial basis for the last several weeks. The Chief also began speaking about “in house” training and was inquiring on how to compensate firefighters. The Chief received a fire call and agreed to be rescheduled.

Interview with Keith Tytula for School Committee Vacancy:
(*Dustin Atwood sent a letter of interest. Due to an unexpected business trip, Dustin asked members to call him to conduct interviews via telephone – each member separately. John and Diane separately interviewed Mr. Atwood via telephone prior to this evening.)
After the Board conducted an interview with Keith, John motioned to appoint Dustin Atwood to the School Committee. Second Diane. The Board voted unanimously. The Board thanked Mr. Tytula and expressed their hopes that he would stay involved and possibly run for office in May.

Craig Burgess – Common Ball Fields:
Craig provided the Board with an overview of an up and coming project to redesign and construct a more functional ball field on the Town Common. Craig stated that he had been working with the Common Committee and several private businesses and individuals. The Board applauded his efforts and agreed to place information on the Town’s WEB page with regards to donation contacts for the project.

Recreation Invoices:
The Board spoke with Lori Piazza and Jerry Czub with regards to the submission format required by the auditors for Recreation invoices. The Town Accountant provided explanation to the Recreation Members. Lori and Jerry stated that they would submit all future invoices in the required format. The Board thanked them for their hard work and appreciated their attendance. After some discussion, John motioned to pay $3,000 in previous submissions by the Committee. Second Diane. The Board voted John & Sarah – yes, Diane – abstain. Jerry Czub stated that the Recreation Commission would be looking to create a revolving account at the ATM.

Tim Morrell & Keith Arsenault, Planning Board Members - Master Plan:
Tim and Keith provided Board members with an update relating to the RFP for a firm to assist the Planning Board with the creation of a Master Plan.

Resignations/Appointments:
John motioned to accept Suzanne LePage’s resignation from the Stormwater Authority; with regret. Second Diane. The Board voted unanimously.

John motioned to accept the following resignations from the COA: Marion Boos, Judie Cargill, Carolyn Boucher and Eric Tunley; with regret. Second Diane. The Board voted unanimously.

John motioned to accept the resignation of Craig Burgess from the Historical Commission; with regret. Second Diane. The Board voted unanimously.

John motioned to accept the resignation/retirement of Ptl. Marissa Brown from the Police Department. Second Diane. The Board voted unanimously. The Board took the Police Chief’s request to consider establishing a civilian per diem Community Liaison position under advisement.

John motioned to appoint Lyn Corfey to the COA. Second Diane. The Board voted unanimously.

John motioned to appoint Beverly Cassavant to the COA. Second Diane. The Board voted unanimously.

Diane motioned to appoint the following individuals as members of the Master Plan Committee: MJ Haesche, Craig Carter, Abraham Brown, Keith Arsenault and Wes Slobody. Second John. The Board voted unanimously.

John motioned to appoint Mary Beth Czaja to the Stormwater Authority. Second Diane. The Board voted unanimously.
Remote Participation 940 CMR 29.10:
The Board briefly discussed rules associated with 940 CMR 29.10 including quorums, roll call votes and reasons for allowing remote participation. After some discussion, John motioned to adopt 940 CMR 29.10 to allow remote participation specifically by telephone ONLY. Second Diane. The Board voted unanimously. The Board noted that if there appeared to be abuse or non-compliance with the regulations that they would re-visit the subject.

Executive Session (Proposed Water Settlement Agreements):
John motioned to go into Executive Session under reason #3 to discuss litigation/settlements so as not to detrimental effect on the position of the public body and so the chair declares. The following individuals will go into Executive Session with the Board: Melvin Dorman, Board of Health, Steven and Dorothy Busiere, Glenn and Regina Dobbins and Regina Morgan & her spouse. The Board noted that they will adjourn directly thereafter. Second Diane. The Board voted John – yes, Diane – yes and Sarah – yes. (*Executive Session Minutes are kept separately.)

Diane motioned to adjourn at approximately 8:30pm. Second John. The Board voted unanimously.

Respectfully submitted,

[Signatures]
Chairman
Vice Chairman
Clerk