Town of West Brookfield - Board of Selectmen
Minutes of Meeting - Regular Session – September 1, 2015
LOCATION: Lower Level Conference Meeting Room – Town Hall TIME: 6:30PM
PRESENT: Diane Vayda, Sarah Allen & John Tivnan – Selectmen, Johanna Swain – Executive Secretary and members of the press & cable tv.

Call To Order: 6:30PM - The meeting was called to order by Diane at 6:36 pm

Approval of Minutes:
John motioned to approve the Minutes of July 21, 2015 (Regular Session), July 21, 2015 (Executive Session), July 28, 2015 (Regular Session), July 28, 2015 (Executive Session), August 18, 2015 (Regular Session) and August 18, 2015 (Executive Session); as submitted. Second Diane. The Board voted Diane and John – yes, Sarah – abstain.

Diane asked to hold the 6:30pm Minutes of August 18, 2015 (Regular Session) until the next meeting.

Highway Superintendent Jim Daley:
Superintendent Daley informed the Board that he had spoken with the Road Projects Advisory Committee and it was their desire to apply for a MassWorks Grant for Cottage and Lake Streets. Superintendent Daley stated that the conceptual design would cost approximately $26,800; which he was willing to take from Chapter 90 monies. The Superintendent stated that if the grant were awarded the Town would be responsible for approximately $90,000. He suggested an article on the STM. John motioned to support the MassWorks Grant Application. Second Sarah. The Board voted unanimously.

The Board reviewed the Superintendent request for three (3) vehicles: a leader, an F350 and a Ford L8000. The Board stated that they were in the process of creating a Long Range Capital Plan and will consider the Superintendent’s request. His request was taken under advisement.

The Board asked the Superintendent if he had spoken with T Kramarz about a requested “horse” sign. The Superintendent stated that he had not spoken with her. The Executive Secretary will try to obtain more information regarding her request through the Assessor’s Office.

Music Committee:
(Jaclynn & Eric Von Blecken, Tracy Ashworth and Adam Conn)
The Board asked the Committee to come up with a “check list” similar to the one used by the Triathlon Committee; relative to the July 4th Bonfire. The Committee agreed. The Committee asked if the Town would consider moving the wood procurement responsibilities to another department, as they felt it was out of their wheelhouse. The Highway Superintendent agreed to procure the wood with the proviso that funds be placed into his “Common” account. The Board agreed. The Board agreed that they would not deduct any monies from the July 4th Festivities Account. The Board agreed to create a new line item for the wood (bonfire) for approximately $900.

The Board explained to the Music Committee that the School Street Intersection Design Project would be commencing next Spring; and is scheduled to run through the late Fall. The Superintendent will notify the Committee in January 2016 if the project is on schedule and going out to bid. The Committee will need to work around the construction. The Committee stated that they would look into renting a flattened truck and holding concerts on the other end of the Common. There was a question whether or not the electrical located there would sustain most high end sound systems. The Board agreed to ask the Electrical Inspector to view the electricity provided on that end of the Town Common; using the provisions at the Bandstand as his bench mark. The Board asked the Common Committee to report back with their findings.

Community Compact – Commonwealth of MA:
Sarah asked to move this out until the September 10th meeting; as she had several questions. The Board agreed.

Status of Projects by Executive Secretary:
The Executive Secretary gave status on a number of projects currently in progress by the Selectmen’s Office. (See attached.)

2015 Special Use Permit:
John motioned to approve a 2015 Special Use Permit for the Worcester County Bassers for September 20, 2015; as submitted. Second Sarah. The Board voted unanimously.
Dr. Brett Kustigian, Supt. of Schools – Invitation to School Committee Meeting:
Dr. Kustigian wrote the Board to invite them to a School Committee Meeting on Monday, September 21, 2015 at 6:30pm in the Quaboag HS Library to discuss goals in the District and to improve collaboration and communication. Board members agreed to check their respective schedules and attempt to attend the meeting.

Officer Bonnayer – Professional Course Work Application:
John motioned to approve Officer Bonnayer’s request under the Professional Course Work Application for Legal and Justice Research; per the Police Union Contract. Second Sarah. The Board voted unanimously.

Full STM:
The Board asked the Executive Secretary to DRAFT a STM Worksheet with the current submission of articles for their review and consideration.

Respectfully submitted,

Chairman  Vice Chairman  Clerk