Town of West Brookfield - Board of Selectmen
Minutes of Meeting - Regular Session – April 28, 2016
LOCATION: Lower Level Conference Meeting Room – Town Hall TIME: 6:15PM
PRESENТ: Diane Vayda, Sarah Allen & John Tivnan – Selectmen, Johanna Swain – Executive Secretary and members of the press & cable tv.

Call To Order: 6:15PM - The meeting was called to order by Diane at 6:15pm

Accept Minutes:
John motioned to approve the Minutes of April 12, 2016 (Regular Session), April 12, 2016 (Executive Session), April 19, 2016 (Regular Session) and April 19, 2016 (Executive Session). Second Sarah. The Board voted unanimously.

Sarah motioned to approve the Minutes of April 25, 2016 (Regular Session) and April 25, 2016 (Executive Session). Second Diane. The Board voted Diane and Sarah – yes, John – absent.

Jim DiMaio, Tree Warden – Arbor Day Proclamation:
Upon the request of the Tree Warden, John motioned to accept an Arbor Day Proclamation declaring April 29th as Arbor Day. Second Sarah. The Board voted unanimously. Warden DiMaio provided the Board with an Agenda for ceremonies to be held on at 10am at the WBES on Arbor Day.

Appointments:
Upon the request of the Cemetery Commissioners, John motioned to appoint Jim McKeon as the Assistant Cemetery Care Taker. Second Sarah. The Board voted unanimously.

Officer Charron – Uniform/Equipment Request:
John motioned to approve Officer Charron’s Uniform/Equipment Request, as presented. Second Sarah. The Board voted unanimously.

Occupational Health Services Agreement:
John motioned to execute an Occupational Health Services Agreement with Harrington Hospital. Second Sarah. The Board voted unanimously.

Office On Disability – Request to Establish a Commission on Disability under C408§8/J/C408§22G:
The Board took the information under advisement.

Ye Olde Tavern – One Day Liquor License Request:
John motioned to allow a one day liquor license for Ye Olde Tavern for a wedding to be held in the Town Hall on 21 May 2016. Second Sarah. The Board voted unanimously. The Board noted that Ye Olde Tavern staff are TIPS certified and that there would be a $25 fee for the license.

Time Clocks Plus Quote:
The Board passed over this item until the next Selectmen’s meeting.

Fire Chief Proposed Budget Amendments; App/Terms; Fire Personnel Education Incentives:
The Board passed over this item.

CORI Policy:
The Board agreed to allow the Executive Secretary to work with legal counsel to establish a CORI policy; to be adopted by the Board at a later date.

Executive Session:
John motioned to go into Executive Session under reason #3 and to adjourn directly thereafter. Second Sarah. The Board voted John – yes, Sarah – yes and Diane – yes.

John motioned to adjourn at 7:15pm. Second Sarah. The Board voted unanimously.

Respectfully submitted,

Chairman

Vice Chairman

Clerk