Town of West Brookfield-Board of Selectmen  
Minutes of Meeting - Regular Session – April 5, 2016  
LOCATION: Lower Level Conference Meeting Room – Town Hall  
TIME: 6:00PM  
PRESENT: Sarah Allen & John Tivnan – Selectmen, Johanna Swain – Executive Secretary, Marie Arsenault – Accountant, Teri Roberts – Treasurer and Bob Blozie – Advisory Committee.

Call To Order: 6:00PM - The meeting was called to order by Sarah at 6:00 pm

The Board met with Ryan Betzing, Regional Sales Manager for TimeClock Plus, to receive a demonstration of their clocking system.

TimeClock Plus allows a one (1) month money back guarantee to get the product up and running. Those present asked for more time. Mr. Betzing stated that the company would extend the period of time.

It was noted that a fingerprint recognition time clock would cost $2,449. A magnetic strip card reader machine would cost $1,799. Sarah stated that a card swipe might be the way to go as employee badges are going to be mandated by the State soon – so it would fulfill the State requirement.

Cost to use the software is $30 yearly per employee, regardless of their usage. The Board may wish to keep occasional workers on paper.

Clocks are not “readers” and would not slow down the server with updates.

The product has the capability to allow employees to clock in from a clock, a computer or a smartphone. GPS logs the location of the employee when clocking in or out.

Software is compatible with HARPERS.

Mr. Betzing will create a quote for the Town.

John motioned to adjourn at approximately 8:00pm. Second Sarah. The Board voted unanimously.

Respectfully submitted,

____________________________
Chairman

____________________________
Vice Chairman

____________________________
Clerk