Town of West Brookfield-Board of Selectmen
Minutes of Meeting - Regular Session – July 7, 2015
LOCATION: Lower Level Conference Meeting Room – Town Hall  TIME: 6:30PM
PRESENT: Diane Vayda, Sarah Allen & John Tivnan – Selectmen, Johanna Swain – Executive Secretary and members of the press & cable tv.

Call To Order: 6:30PM - The meeting was called to order by Diane at 6:30 pm

Lori Gohl – One Day Liquor License for Lions Club Harvest Festival:
After some discussion John motioned to approve a one (1) day liquor license for the Lions Club Harvest Festival scheduled for Saturday, September 26, 2015 from 10am to 5pm; with a rain date of September 27th. Second Sarah. The Board voted unanimously.

Appointments: See attachment.

Tax Collector, Teresa Barrett – Status Audit:
The Board talked to the Tax Collector about the recent audit and remedial actions. Ms. Barrett stated that most of the refunds had been processed; with little outstanding. She stated that Turn Overs are now being signed by the Accountant and Treasurer, and that they are up to date. She further stated that VADAR is expected to come into the office at the end of this month to resolve a few technical errors. John asked if Ms. Barrett was working with Berry Insurance to increase her Bond from $80,000 to $120,000, as suggested by the Auditors. Ms. Barrett stated that she has submitted paperwork to Berry Insurance.

Police Staffing & Union(s):
The Board briefly talked about the staffing in the police department. The Board agreed to have the Police Chief in to the next meeting to discuss possibly hiring a sixth full time officer. Notification should be sent to the Union(s) regarding upcoming bargaining for FY17-FY19.

Resignations/Appointments:
John motioned to accept Mike Frew’s resignation from the Cemetery Commission and as Cemetery Clerk; with regret. Second Sarah. The Board voted unanimously.

The Board took the Cemetery Commissioners request to appoint Janine Drake under advisement; pending further information.

Office of the Governor – Community Compact Application:
The Board took this information under advisement.

MIA – MCL C32RS26 – Enrollment Audits for Health Insurance:
The Board took this information under advisement.

Pathfinder Regional Vocational – Investigate Rejoining – Letter from Supt;:
The Board took this information under advisement. The Board agreed to ask Warren for input.

NEPBA Local 83A – Health Insurance Proposal:
The Board noted that the membership of Local 83A NEPBA had reviewed and approved the proposed health insurance changes proposed by the Board. The Board noted that no design changes would take place at this time; due to lack of response from the other two Union units. The Board agreed to send a letter of appreciation to Local 83A.

Generator and Time Clock Status:
Tom Long, Advisory Committee member, asked the status of the generator and time clock installations. The Board stated that Shepherd Engineering had been hired and is working on the design engineering for the generator. The Board further stated that Boris Keppler, Harpers Payroll, will be meeting with the Board in the next few days to get the Town Hall time clock online.

The Board agreed to execute a Reserve Fund Transfer for a legal shortfall for FY15 in the amount of $20,910.76.

John motioned to adjourn at 7:18pm. Second Sarah. The Board voted unanimously.

Respectfully submitted,

[Signatures]
Chairman  Vice Chairman  Clerk
List of Appointed Officials

AGRICULTURAL COMMISSION
Brad Quigley (2015)
Tim Morell (2015)
Steven Gould (2015)
Gordon DeWolf (2015)
Matthew Koziol (2015)*
Marcel F. Gaumond Alternate (2015)
Vacant Alternate (2015)
Kevin Blaine Alternate (2015)

REVISED APPOINTMENT LIST

AMERICANS WITH DISABILITIES ACT COORDINATOR
Johanna Swain (2015)

ANIMAL CONTROL OFFICER/DOG OFFICER
Leah Shattuck (2015)
Sydney Plante Assistant (2015)

ASPARAGUS & FLOWER HERITAGE FESTIVAL
George Hibbard (2015)
Melinda Czub (2015)
Amy Dugas (2015)
Elaine Hibbard (2015)
Jennifer Bujnevici (2015)

ASSISTANT ASSESSOR
Renee Adams-White (2015)

ASSISTANT TOWN CLERKS
Tammi Melanson (2015)
Geraldine Sauve (2015)
Teresa Barrett (2015)
Christine Long (2015)
Robert Spera (2015)

ASSISTANT TOWN TREASURER
Vacancy (2015)

BOARD OF REGISTRARS (3 year term)

Motion Sarah. Second John. Vote U
BUILDING INSPECTOR
Jeff Taylor (2015)

CABLE TELEVISION COMMITTEE, LOCAL ACCESS
Barry Gillogly Director (2015)

CENTRAL MASS REGIONAL PLANNING COMMISSION
Tim Morrell (2015)
Wesley Stoboy Alternate (2015)

CMRPC REGIONAL PLANNING TASK FORCE

CHIEF PROCUREMENT OFFICER
Johanna Swain (2015)

COMPUTER TECHNOLOGY ADVISORY COMMITTEE
Lyn Tivnan (2015)
Mandy Morrison (2015)
Teresa Barrett (2015)

CONSERVATION COMMISSION (3 year terms - Chp 40 Sect 8C)
Gordon DeWolf (2015)
James Talvy (2015)

(COA) WB SENIOR CENTER DIRECTOR
Cynthia Norden Director (2015)
Betty Frew Asst. Director (2015)

COUNCIL ON AGING (3 year term)
Vacant (2015)
Carolyn Boucher (2015)

COUNCIL ON AGING SCM ELDER BUS BOARD
Cynthia M. Norden (2015)

CUSTODIAN OF PROPERTY
Teri A. Roberts (2015)

CULTURAL GRANTS COUNCIL
Joan Vemont (2015)
Fern Maskell (2015)
Kate Kane (2015)
Richard Ullman (2015)
Barry Gillogly (2015)
Pamela Slade (2015)
Cynthia Laub (2015)
EARTH REMOVAL BOARD
Bob Lipovsky Planning (2015)
Jason Paquette Health (2015)
Diane Vayda Selectmen (2015)
Kevin Dorman Zoning (2015)

ELECTRICAL INSPECTOR
Keith Fontaine (2015)
Otter applicant Martin Nagle

EMERGENCY MANAGEMENT

ETHICS COMMISSION LIAISON
Sarah Allen (2015)

GAS PIPING & GAS APPLIANCES/PLUMBING INSPECTOR
Joseph Ciejka (2015)
Edward Kent Alternate (2015)

HARBORMASTER
Joseph Borzikoski (2015)

HAZARDOUS WASTE COORDINATOR
Brian Charron (2015)
Vacant — Assistant (2015)

HIGHWAY CLERK
Tammi Melanson (2015)

HIGHWAY SUPERINTENDENT
James P. Daley (2015)

HISTORICAL COMMISSION (7 member board)
Richard Rossman (2015) (Rotating 3 year terms)
Craig Burgess (2015)

INSECT & PEST CONTROL INSPECTOR
James DiMaio (2015)

LAKE WICKABOAG DREDGING ADMINISTRATORS
Melvin Dorman (2015)
John Frizzell (2015)
LIBRARY DIRECTOR
Vacancy (2015)
Holly Takorian Interim Director

MASTER PLAN COMMITTEE
Timothy Morrell (2015)
Gordon DeWolf (2015)
Sonia Burke (2015)

MUSIC COMMITTEE
Tracy Ashworth (2015)
Eric Von Bleicken (2015)
Lisa Durkee (2015)
Jaclyn Von Bleicken (2015)
Adam Conn (2015)

OPEN SPACE IMPLEMENTATION COMMITTEE
Tim Morrell Planning (2015)
Vacant Historical (2015)
Mary Beth Czaia LWPA (Ex-Officio) (2015)
Ralph Carlson LWPA (2015)
Vacant Recreation (Ex-Officio) (2015)

PARKING CLERK
Teresa Barrett (2015)

FULL TIME POLICE OFFICERS
Jeanine Bornyayer (2015) 13, 14, 15, 17
Craig Charron (2015) Appxed 3-4-13 15, 16

PART TIME POLICE OFFICERS
David Pierce (2015) (Lifetime * 3 year rollover) 03, 06, 09, 12, 15, 18
Marissa Brown (2015) (Lifetime * 3 year rollover) 06, 09, 12, 15, 18
Brian Ayers (2015) (Lifetime * 3 year rollover) 06, 09, 12, 15, 18
Joseph F. Lazarick (2015) 14, 15, 17
David J. Churchey (2015) 14, 15, 17

Motion John. Second Sarah. Vote U
CONSTABLES
Arthur Tatro (2015)
John Healy (2015)
Alan R. Jesky (2015)
Matt Leleandre (2015)
Jeanne Bonnayer (2015)
Craig Charron (2015)
David Pierce (2015)
Marissa Brown (2015)
Brian Ayers (2015)
Kara Hartung (2015)
Joseph P. Lazarick (2015)
David J. Churcey (2015)
John Bell (2015)

POLICE DEPARTMENT CLERK
Tammi Melanson (2015)

QUABOAG SCHOOL MUNICIPAL REPRESENTATIVE
John Tivnan (2015)

QUABOAG VALLEY BUSINESS ASS'T CORP REP
Alexandra McNitt (2015)

REGIONAL TASK FORCE
Motion to dissolve Sarah. Second John. Vote U

REPRESENTATIVE TO CENTRAL DISPATCH

REPRESENTATIVE TO THE ROCK HOUSE
John Tivnan (2015)

REGIONAL HIGHWAY EQUIPMENT COOPERATIVE (RHE COOP)

Motion John. Second Sarah. Vote U
RIGHT TO KNOW MUNICIPAL COORDINATOR
Brian Charron
(2015)

ROAD PROJECTS ADVISORY COMMITTEE
Diane Vayda
(2015)
Jim Daley
(2015)
Jeff Robbins
(2015)
Bill King
(2015)
Keith Arsenault
(2015)

SEXUAL HARASSMENT OFFICER
Teri Ann Roberts
(2015)

STORMWATER MANAGEMENT COMMITTEE
James Daley
(2015)
Suzanne Lepage
(2015)
John Frizzell
(2015)
Johanna Swain
(2015)
Gordon DeWolf
(2015)
Robert Benson
(2015)
Tim Morrell
(2015)

TREES
James DiMaio
(2015)

TRIATHALON COMMITTEE
Rachel Wilson
(2015)
Billie Meberg
(2015)
Amanda Ostrout
(2015)
Felix Kariiov
(2015)
James Wilson
(2015)

VETERAN'S AGENT
Gary W. Lapine
(2015)

WAR MEMORIAL COMMITTEE
Anna May Zabeck
(2015)

WHITE CHRISTMAS COMMITTEE
Richard Rossman
(2015)
Charlotte Boos
(2015)
Barbara Rossman
(2015)
Michelle Niemiec
(2015)

ZONING BOARD OF APPEALS
George Hibbard
(2015)
Bob Levine
(2015) associate member *(A.M.'s -- rotating 2 year terms)*
ZONING OFFICER
Gary Simeone (2015)

Motion John. Second Sarah. Vote U