Town of West Brookfield-Board of Selectmen
Minutes of Meeting - Regular Session – March 29, 2016
LOCATION: Lower Level Conference Meeting Room – Town Hall TIME: 6:15PM
PRESENT: Diane Vayda, Sarah Allen & John Tivnan – Selectmen, Johanna Swain – Executive Secretary and members of the press & cable tv.

Call To Order: 6:15PM - The meeting was called to order by Diane at 6:15pm
Execute Payroll & Expense Warrants.

Accept Minutes:
John motioned to approve the Minutes of January 25, 2016 (Regular Session). Second Sarah. The Board voted unanimously.

John motioned to approve the Minutes of March 8, 2016 (Regular Session). Second Diane. The Board voted John and Diane – yes, Sarah – abstain.

John motioned to approve the Minutes of March 10, 2016 (Regular Session). Second Diane. The Board voted John and Diane – yes, Sarah – abstain.

John motioned to approve the Minutes of March 10, 2016 (Executive Session). Second Diane. The Board voted John and Diane – yes, Sarah – abstain.

John motioned to approve the Minutes of March 15, 2016 (Regular Session). Second Sarah. The Board voted unanimously.

John motioned to approve the Minutes of March 16, 2016 (Regular Session). Second Sarah. The Board voted unanimously.

Brian Murphy – Colonial Power (Community Aggregation):
(Josephine McDonald from Colonial Power also present)
Noting the aggregation information had been posted on the Town’s WEB for more than the minimum required amount of days, John motioned to approve the Community Choice Power Plan, as posted. Second Sarah. The Board voted unanimously.

Personnel:
John motioned to accept Charlotte Boos resignation as Chairperson of the White Christmas Committee, with regret. Second Sarah. The Board voted unanimously.

Linda MacCoy, Director of the COA, submitted a draft new job description for an Outreach Coordinator. The Board asked to have the following items added to the job description: salary, hours, access to confidential information. The Board wants to review the job description and proposed advertisement for the post.

At the request of the current Burial Grounds Commissioners, John motioned to appoint Marc Astrella as a Burial Grounds Commissioner. Second Sarah. The Board voted unanimously.

Town Manager Ware – Request to Adopt Resolution Regarding Mary Lane Hospital:
After some discussion John motioned to adopt the resolution, as written. Hearing no second the Board passed over the request.

Ballot Question Relating to Proposed Override:
John motioned to place a question on the Election Ballot regarding a proposed Override for $400,000. Second Sarah. The Board voted unanimously.

Executive Session:
John motioned to go into Executive Session at 7:10 pm under reason #3 and to adjourn directly thereafter. The Executive Session to be held in the Selectmen’s Office. A conference call with the Town’s legal counsel and including the Executive Secretary. Second Sarah. The Board voted John – yes, Sarah – yes and Diane – yes.

John motioned to adjourn at 7:30pm. Second Sarah. The Board voted unanimously.

Respectfully submitted,

Chairman

Vice Chairman

Clark