Town of West Brookfield-Board of Selectmen
Minutes of Meeting – Regular Session – May 10, 2016

LOCATION: Lower Level Conference Meeting Room – Town Hall TIME: 6:15PM
PRESENT: Diane Vayda, Sarah Allen & John Tivnan – Selectmen, Johanna Swain – and members of the press &
cable tv.

Call To Order: 6:15PM - The meeting was called to order by Diane at 6:15 pm

Execute Payroll and Expense Warrants

Re-Organize Board after Election:
Diane motioned to nominate Sarah as Chair. Second John. The Board voted unanimously.
Diane motioned to nominate John as Vice Chair. Second Sarah. The Board voted unanimously.
John motioned to nominate Diane as Clerk. Second Sarah. The Board voted unanimously.

Ray Olson – Seafood Market:
Ray Olson spoke briefly with the Board to state that he is going to be opening a fresh seafood market.

Clark Rowell, Unibank – Borrowing Strategies (New Braintree Road Water Line Extension and Leader):
Chris McClure and Nic Wilbur from McClure Engineering provided the Board with an overview of the proposed project. Board
of Health member were also present. Clark Rowell, Unibank, provided an overview of potential borrowing strategies for the
Town. Mr. Rowell noted that the Board of Selectmen could vote to extend a loan on the proposed new leader purchase if the cost
were rolled in with another longer term project.

Appointments:
The Board passed over yearly appointments temporarily.

Execute Mylar and Vote Order of Taking for MassDOT Project #604739:
John motioned to approve the Order of Taking for MassDOT Project #604739; as prepared by Amanda Zuretti Esq. Second
Diane. The Board voted unanimously. The Board executed the mylars.

Officer Bonnayer – Professional Course Work Application:
John motioned to approve Officer Bonnayer’s request for professional course work (Biblical Leader in Criminal Justice), per the

111K Quotes (Police and Fire Insurance):
Noting greater coverage under the Aggregate Benefit Maximum/Limit per Occurrence and Policy Benefit Maximum, John
motioned to accept COOKS quote of $18,927. Second Diane. The Board voted unanimously.

Time Clocks Plus:
The Board agreed to set up a conference call with the Town of Barnstable and the Accountant, Treasurer, Ex Secretary and
Selectmen Tivnan to perform a reference check with Lawrie Pierson, Tech Support. Barnstable has been using the software and
clocks for about eight years.

Health Insurance Renewal:
The Board agreed to review Jill Gallant-Shaw’s quotes and discuss possible changes to the Town’s health insurance plan. The
Board agreed to send out letters to all three (3) Unions asking for their voluntary acceptance of the design change plans proposed.

Reserve Parking on Saturday, 21 May 2016 for Wedding in Town Hall:
John motioned to allow Korman/Salmon’s to put cones out on Saturday morning to reserve parking next to the Town Hall for
their wedding. The Board noted that it was the same day as the Asparagus Festival and that the limo would need an area to stage
with the wedding party. Second Diane. The Board voted unanimously.

Respectfully submitted,

[Signatures]
Chairman
Vice Chairman
Clerk