Town of West Brookfield-Board of Selectmen
Minutes of Meeting - Regular Session – January 25, 2016
LOCATION: Lower Level Conference Meeting Room – Town Hall  TIME: 6:00PM
PRESENT: Diane Vayda, Sarah Allen & John Tivnan – Selectmen, Johanna Swain – Executive Secretary.

Call To Order: 6:00PM  - The meeting was called to order by Diane at 6:00 pm

The Board briefly discussed some upcoming meeting scheduling.

After some discussion, John motioned to offer Linda McCoy the COA Directors position contingent upon acceptable reference and CORI checks. She will start at a Grade 8 Step 3. Second Sarah. The Board voted unanimously. The Chairman stated that she would contact Ms. McCoy to make the offer.

The Board executed a Letter of Interest regarding the Green Communities. The letter will be sent to Christopher Ryan, Community Development Manager at CMRPC.

The Board agreed to send a public records request letter, addressed to the Building Inspector, to legal counsel.

The Board reviewed a letter drafted by John Morgan with regards to the Route 9 TIP Project; dated January 20, 2016. The Board agreed to allow Mr. Morgan Jr. to submit the letter to Richard Rydant, CMMPO on behalf of the Town of West Brookfield.

The Board agreed to look into other time clocks; noting that the current system is not working properly, along with the lack of support from Harpers.

Executive Session:
Sarah motioned to go into Executive Session under reason #2, as suggested by Atty. Boyle and to adjourn directly thereafter.  Second John. The Board voted John – yes, Sarah – yes and Diane – yes.
(*Executive Session Minutes are kept separately.)

Respectfully submitted,

Chairman
Diane Vayda
Vice Chairman

[Signatures]

Clerk