The meeting was called to order by Chair Tom Long at 6 p.m.

**NEW MEMBER:** Phil Landine made a motion to appoint Kevin Paquette to the Advisory Committee. Bill Mansfield second. Vote 5-0 to appoint Kevin Paquette. Christine M. Long, Assistant Town Clerk, swore in Kevin Paquette. Kevin’s e-mail is k.paquette1@hotmail.com.

Tom Long passed out literature from a study that was done in 2010 suggesting changes in Town and asked members to review for discussion at next meeting.

**BUDGET REVIEW:**

**Budget #13A Earth Removal:** Deferred to Wednesday February 12, 2014 meeting.

**Budget #4 Accountant:** Marie Arsenault was present to discuss her budget. Marie explained the certification process and the audit process. She said the audit will be done in August this year and if we wanted a particular department done, we could request it. She said that the Treasurer’s office had a postage meter but it was discontinued because of the expense. Marie will get postage usage for each department. Roger Slobody made a motion to approve the budget. Bill Mansfield second. Voted 6-0 to approve the Accountant’s budget as presented.

**Budget #30 Tree Warden:** Jim DiMaio was present to discuss his budget. He will use all of the money in the budget. The trees are removed by two West Brookfield Tree Companies along with help from the Highway Department. Roger Slobody made a motion to approve the budget. Bill Mansfield second. Vote 6-0 to approve the Tree Warden’s budget as presented.

**Budget #31 Insect & Pest Control:** Jim DiMaio was present to discuss his budget. The money is used to remove trees that have insect infestation. Roger Slobody made a motion to approve the budget. Brad Hibbard second. Vote 6-0 to approve the budget as presented.

**Budget Agricultural Committee:** Roger Slobody spoke with Brad Quigley. He would like to keep the Agriculture Committee Budget going because it was so difficult to get it
presently, they are not very active. Phil Landine made a motion to reduce the Wages of the Secretary from $500 to $250 and the expenses from $418 to $250, total budget $500. Roger Slobody second. Vote 6-0 to reduce the Agricultural Committee Budget to $500.

Budget #24 Plumbing Inspector: Plumbing Inspector Joe Ciejka was present. Roger Slobody made a motion to approve the budget. Bill Mansfield second. Vote 6-0 to approve the Plumbing Inspector’s budget as presented.

Budget #23 Gas Inspector: Gas Inspector Joe Ciejka and Assistant Gas Inspector Ed Kent were present to discuss the budget. Joe Ciejka said he has been very busy with residents putting in gas. He does not handle any money. The Selectmen’s office collects all the fees. Roger Slobody made a motion to approve the Gas Inspector’s Budget. Kevin Paquette second. Voted 6-0 to approve the Gas Inspector’s budget as presented.

Budget #29 Animal Control Officer: Leah Shattuck was present to discuss her budget. She stated that she does not spend much of her budget. She does not get many calls anymore. There is a fee of $25 if she takes in a dog and $12 for room and board but most dogs are in and out quickly. Roger Slobody made a motion to approve the Animal Control Officer’s budget. Brad Hibbard second. Voted 6-0 to approve the Animal Control Officer’s Budget as presented.

Budget #15 General Insurance: Deferred to February 24, 2014 meeting.

Budget Stormwater Authority: Secretary Christine Long was present. The application fee was raised from $30 to $300. Roger Slobody made a motion to approve the Stormwater Authority’s Budget. Bill Mansfield second. Vote 5 to approve, 1 abstain (Tom Long). The budget was approved as presented.

Budget #11 Conservation: Conservation member Christine Long was present. There was an error in the budget. Clerk should have read $1,750 instead of $2,000. Expenses should have read $1,750 instead of $2,000. Budget was cut $500 last year and level funding would be as above. Roger Slobody made a motion to approve the corrected budget. Bill Mansfield second. Vote 5 to approve, 1 abstain (Tom Long). The Conservation Budget was approved as corrected.

Budget #47 Local Access: Secretary spoke with Barry Gilllogly. He stated that the Local Access Budget was zero. His budget is now included under the new Charter Contract.
TOWN OF WEST BROOKFIELD
ADVISORY COMMITTEE
MINUTES
February 10, 2014

Page 3
Library: Secretary will contact Librarian for itemized breakdown of expenses. Also ask for the cost to change over to gas heat and what were the savings.

Brad Hibbard made a motion to adjourn the meeting. Bill Mansfield second. Meeting adjourned at 6:55 p.m.

Respectfully submitted,

Christine M. Long
Secretary