The meeting was called to order by Chairman Tom Long at 6:03 p.m.

MINUTES: Roger Slobody made a motion to approve the minutes of January 15, 2014 as presented. Brad Hibbard second. Vote 4-1 abstain (Bill Mansfield). Roger Slobody made a motion to approve the minutes of January 28, 2014 as presented. Brad Hibbard second. Vote 4-1 abstain (Bill Mansfield).

NEW MEMBER: The Committee welcomed Bill Mansfield. He stated that he realized when going over the budgets this weekend that there may be a conflict for him as some are his clients. He has called the Ethics Commission and is awaiting a call back.

FUTURE MEETINGS: Monday, February 10, 12, 24, 26, 2014 at 6:00 p.m.

BUDGET REVIEW:

Johanna Swain, Executive Secretary and Diane Vayda, Selectwoman were present to discuss Budgets, #2, #8, #14, #16, #34, #44

Budget #2 Selectmen: Discussed getting a postage meter system for the Town Hall. Johanna Swain will look into this. Secretary will ask Terry Roberts why she gave hers up. Johanna will get numbers of how much money was returned last year from all budgets. Roger Slobody made a motion to approve the Selectmen’s budget as presented. Phil Landine second. Vote 5-0 to approve.

Budget #8 Legal Counsel: If a Department or Board wants to contact Town Counsel, they must contact the Board of Selectmen first. Under itemized Expenses-Police Department Legal Defense Fund per Union Contract to be moved to the Police Budget. Roger Slobody made a motion to approve the Selectmen’s budget with the removal of $3,000 to the Police Department Budget. Phil Landine second. Vote 5-0 to approve with removal of $3,000.

Budget #14 Town Hall: Committee wants to have the copy machine pass coded for each employee. Committee wants reports of breakdown of supplies. Johanna will get this. Convert from oil to gas furnace: Johanna said this has been put out to bid and will
be done in the spring. Question asked is Library converting to gas. Johanna Swain did not know whether anyone had discussed this with them. Diane Vayda will talk to the Librarian. Brad Hibbard made a motion to approve the budget as presented subject to report of breakdown of supplies. Phil Landine second. Vote 5-0 to approve subject to report.

Budget #15 General Insurance: Tabled for tonight. Bill Mansfield will review.

Budget #16 Annual Town and Advisory Reports: Committee asked to reduce the number of copies printed by 100. Phil Landine made a motion to approve the Town & Advisory reducing the number of copies printed by 100. Bill Mansfield second. Voted 5-0 to approve the Annual Town and Advisory Reports.

Budget #34 Municipal Lighting: Roger Slobody made a motion to approve the Municipal Lighting as presented subject to a usage report. Brad Hibbard second. Voted 5-0 to approve Municipal Lighting.

Budget #48 CMRC: Budget not available for tonight’s meeting.

Budget #44 Celebrations: Roger Slobody made a motion to approve the Celebrations Budget as presented. Phil Landine second. Vote 5-0 to approve as presented.

Budget #3 Advisory Committee: Roger Slobody made a motion to approve the budget as presented. Bill Mansfield second. Vote 4-1 abstain (Tom Long) to approve the budget as presented.

Budget #1 Moderator: Roger Slobody made a motion to approve the budget as presented. Bill Mansfield second. Voted 5-0 to approve the Moderator’s budget as presented.

Budget #43 Historical Commission: Roger Slobody made a motion to approve the Historical Commission budget as presented. Brad Hibbard second. Vote 5-0 to approve the Historical Commission budget.

Budget #12 Planning Board: Expenses were for Public Hearings and mailings. Roger Slobody made a motion to approve the Planning Board budget as presented. Phil Landine second. Voted 4-1 abstain (Bill Mansfield).

Next meeting the following budgets will be discussed: Town Accountant, Animal Control, Stormwater Authority, Local Access, Gas/Plumbing Inspector, Tree Warden,
Insect & Pest Control, Agricultural Committee, Earth Removal, Conservation and General Insurance.

An Outstanding Performance Stipend Guide was provided by Tom Long. Committee will review for discussion.

In 2013 Kevin Paquette applied for an Advisory Committee position. Check with Selectmen in a week or two to see if there are any other applications.

Meeting adjourned at 9:15 p.m.

Respectfully submitted,

Christine M. Long
Secretary