TOWN OF WEST BROOKFIELD
ADVISORY COMMITTEE
MINUTES
June 19, 2013

Present: Roger Slobody Marie Arsenault, Accountant
Richard Gobi Johanna Swain, Executive Secretary
Phil Landine
Roy Roberts
Jack Tivnan
Brad Hibbard
Tom Long

The meeting was called to order by Chair Jack Tivnan at 6:30 p.m.

Minutes: Phil Landine made a motion to approve the minutes of April 30, 2013. Second Roger Slobody. Vote 6-1 abstain (Brad Hibbard) to approve the minutes of April 30, 2013 as presented. Roger Slobody made a motion to approve the minutes of May 14, 2013. Phil Landine second. Voted 7-0 to approve the minutes of May 14, 2013 as presented.

Ability to Pay Strategy: Jack Tivnan presented and explained the chart “Elementary and Secondary Education Total Required Contribution FY14 Preliminary.” Our required local contribution, which consists of FY14 Preliminary contribution of $2,598,028 and added increment toward target of $75,218, is $2,673,248. Jack explained the Actual FY13 & Proposed FY14 Omnibus Spending Comparison. The Omnibus Budget is $6,559,893.57 minus the school leaves a Total Town Operating Budget of $2,728,578.05.

Reserve Transfers: Roger Slobody made a motion to approve a transfer from the Reserve Fund for snow and ice overage in the amount of $45,012.54. Second Richard Gobi. Voted 7-0 to approve $45,012.54 for snow and ice overage. Roger Slobody made a motion to approve a transfer from the Reserve Fund for Veterans Services for two burials in the amount of $4,987.06. Roy Roberts second. Voted 7-0 to approve $4,987.06 for two burials. This will be reimbursed.

Tom Long presented copies of a letter explaining the status of Leland Pump House and inviting anyone interested in attending a construction meeting and a walk through the Leland Well House on Friday, June 28, at 9 a.m.

Review FY15 ATM worksheets: Jack Tivnan reviewed the Budget Worksheet. Projected $400,000 in free cash, Solar host should generate $12,000 a year, Insurance savings $16,179.38 and Keith should save $10,000 on health Insurance. Projected budget at $6,326,293.57.

Review FY14 Police Budget: Went over changes in the police contract. Marie explained that it would be an estimated $2,500.05 increase. Roger Slobody asked if a
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Police officer can be on furlough instead of laying off. Jack will ask Chief O’Donnell to meet with us in a few weeks. Tom Long asked if the Board of Selectmen would also be asked to attend this meeting. Tom Long asked if in a month or six weeks, we could ask Steve Brewer and Ann Gobi to come to a meeting.

**Meal Tax:** Discussion held. Roger Slobody made a motion to ask the selectmen to put the Meal Tax on the Town Annual Meeting. Tom Long seconded. Vote 7-0 approved.

Discussion held on member’s change of status before a town meeting. Agreed that if you had or had not been favor of something and changed your mind, you should let the Advisory members know that you have changed your opinion on the matter.

Roger Slobody asked if you could start meeting in December those departments with the largest budgets. Phil Landine said we cannot keep level funding budgets.

Roger Slobody made a motion to adjourn the meeting. Richard Gobi second. Meeting adjourned at 8:10 p.m.

Respectfully submitted,

Christine M. Long
Secretary