Present:  Al Collings  Barry Nadon, Jr., Selectman  
          Phil Landine  Mark Long, Selectman  
          Roy Roberts  Bret Kustigan, Superintendent of Schools  
          Jack Tivnan  Joe Scanlon, Financial Director  
          Diane Vayda  Three School Committee Members  

The meeting was called to order by Chair Al Collings at 6:33 p.m.

Minutes:  Jack Tivnan made a motion to approve the minutes of May 4, 2011. Roy Roberts second. Vote 5-0 to approve the minutes of May 4, 2011 as presented. Jack Tivnan made a motion to approve the minutes of May 18, 2011. Phil Landine second. Vote 4-1 abstain (Diane Vayda) to approve the minutes of May 18 as presented.

Elect Chairperson:  Jack Tivnan made a motion to elect Al Collings as chairperson of the Advisory Committee. Phil Landine seconded. Vote 5-0 to elect Al Collings as chairperson.

Report of Quaboag Regional School Committee on capital and technology budget recommendations:  Al Collings said a handout should be put together by next Tuesday to hand out to the voters. Al Collings will work with Bret Kustigan to do this.

Barry Nadon reviewed projects. He said that there will be four boilers installed instead of two. That way when limited demand is required on a 50-degree day only 1-2 boilers would provide sufficient BTUs instead of a larger boiler over-producing BTUs that would not be utilized. Every classroom will have four computers and a smart-board as well as two carts to transfer laptops to other areas. The computer lab will have 28 new desktops, a projector in each classroom and wiring to support. The underground tank must be tested. If there is no problem, it will be taken out. If a leak is found, the cost will be more. A quote of $90,000.00 was received to paint the entire interior of the school. It was decided to have the hallways and common ways professionally painted at a cost of $45,000.00.

Barry Nadon asked Al Collings to check with Bret Kustifian about the cost of the boilers.

Article for Special Town Meeting:  A motion was made by Jack Tivnan to approve the article: “To vote to approve the bonding of $795,000 for West Brookfield Elementary School for the purposes of improving technology, infrastructure, replacing boilers, installing new flooring and making other ancillary facilities improvements, including architectural and engineering fees, borrowing costs, and other costs incidental and related thereto as outlined in the attached spreadsheet.” Phil Landine second. Voted 5-0 to approve.
Reserve Fund Transfers:

1. **Veterans Services** increase: Jack Tivnan made a motion to approve $10,400.00 transfer from the Reserve Fund. Roy Roberts seconded. Vote 5-0 to approve.
2. **Winter Snow Wages**: Jack Tivnan made a motion to approve the $6,796.87 transfer from the Reserve Fund. Diane Vayda second. Voted 5-0 to approve.
3. **Winter Salt & Sand**: Jack Tivnan made a motion to approve $11,759.09 transfer from the Reserve Fund. Phil Landine second. Vote 5-0 to approve.

**Planning Board Master Plan Development**: Al Collings says the only reason for doing a Master Plan would be for grants. Jack Tivnan felt that Towns that have these do not work off of them. Roy Roberts asked how much it would cost to do a Master Plan and the answer was $10,000.00. Questioned whether McRevy grant was denied because of no Master Plan.

Phil Landine asked when are we going to do something about the gravel removal bylaw. Barry said we have tightened up on this as far as we can. We can put some restrictions on hauling.

**Advisory Committee Appointment**: Al Collings said that he has received a letter from Richard Gobi and indirectly heard that Mert Kenniston would like to serve. Bill King and Jeff Belanger, past members, have expressed an interest. Barry Nadon said that the people who want to serve should send a letter. Al Collings will follow up.

The Special Town Meeting will be June 21, 2011. Secretary will post an Advisory Committee meeting for 6:30 prior to the meeting.

Jack Tivnan made a motion to adjourn the meeting. Phil Landine second. Vote 5-0 to adjourn the meeting at 7:03 p.m.

Respectfully submitted,

Christine M. Long
Secretary