TOWN OF WEST BROOKFIELD
ADVISORY COMMITTEE
MINUTES
March 12, 2014

Present: Roger Slobody    Marie Arsenault, Accountant
         Brad Hibbard    Diane Vayda, Selectwoman
         Kevin Paquette
         Tom Long

The meeting was called to order by Chair Tom Long at 6:00 p.m.

MINUTES: Roger Slobody made a motion to approve the minutes of March 5, 2014. Kevin Paquette second. Voted 4-0 to approve the minutes of March 5, 2014 as presented.

Cemetery & Common Budgets: Marie Arsenault explained the revised Cemetery and Common Budgets. The revision of these two budgets removed the expenses and wages that will be taken over by the Highway Department. The Highway Department will have a Cemetery and Common Budget to track wages and expenses for each of these Departments.

Fire Department: General discussion with Accountant Marie Arsenault on Fire Department salary and expense budget. Presently the fire department submits a warrant twice a year. The Advisory Committee recommends level funding expenses ($46,713.00) and a 10% increase in wages excluding stipends. The total wages to be $54,413.53 and total budget $101,126.53. This recommendation is pending discussion with the Fire Chief. Discussed having the Fire Chief submit quarterly warrants.

Water Department: Marie Arsenault reviewed the Water Department Surplus. Present 06/30/2013 surplus is $206,714.76 and Water Department Stabilization 12/31/2013 is $454,571.48. She reviewed expenditures out of the Water Stabilization account. Brad Hibbard made a motion that the Water Department reimburse the Town for Health Insurance Benefits of $61,900.12. Kevin Paquette second. Vote 4-0. This recommendation is pending discussion with the Water Commissioners. Marie Arsenault said the Water Department’s new well will be up and running on March 17, 2014. The amount of chemicals to be reduced on FY2015 budget.

Roger Slobody made a motion to adjourn the meeting and thanked Selectwoman Diane Vayda and Accountant Marie Arsenault for attending the meeting. Kevin Paquette second. Voted 4-0 to adjourn the meeting at 7:55 p.m.

Respectfully submitted,

Christine M. Long
Secretary